

Annual Report

Colville Social Service Collective Charitable Trust
For the year ended 31 March 2018

Prepared by Coromandel Accounting Limited

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Compilation Report

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

Compilation Report to the Trustees of the Colville Social Service Collective Charitable Trust.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Colville Social Service Collective Charitable Trust for the year ended 31 March 2018.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

Audit or Review Engagement

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures.

Business One Limited have performed an audit on these financial statements.

Independence

We have no involvement with Colville Social Service Collective Charitable Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has been subject to an audit.

However, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.



Coromandel Accounting Limited

Whangapoua, Coromandel

Dated: 15 June 2018

Entity Information

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Colville Social Service Collective Charitable Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC20405

Entity's Purpose or Mission

Vision: Communities in the Northern Coromandel Peninsula which are strong, vibrant and supportive, despite isolation. \

Mission: We enable a range of services and opportunities to ensure the continued wellbeing/hauora of our community.

Values:

Encouragement – Toi Manawa

Our actions are supportive.

Belonging – Whanaungatanga

We respect and work together with our community.

Responsiveness – Manaakitanga

We respond to the needs and expectations of our community.

Integrity – Pono

We behave with integrity and our actions take into account being sustainable – environmentally, socially and economically.

Collaboration – Whakakotahi

We work with strategic partners, stakeholders and members, to achieve our aims.

Entity Structure

The CSSC Trust Board is the legal authority for the organisation. New Trustees are appointed to the Board by existing Board members. Decision making is by unanimous agreement. Trust Board membership consists of not fewer than three members. When appointing new Trustees, the Trust Board seeks to maintain fair representation of the people from the wider Colville area (from Papa Aroha in the west, north to Pt Jackson and south to Tuatēawa in the east). Induction processes exist for new trustees.

The Trustees represent the interests of the Trust's beneficiaries. The role of the Trustees is governance, which includes focusing on strategic direction and regular consideration of policy matters (including their development and review). The Trustees ensure the Trust is run in accordance with the Trust Deed and the requirements of the relevant government Acts. Trustees are expected to attend Trust Board Meetings and devote sufficient time to preparing for these meetings, including reading reports and other material provided prior to the meeting, in order to progress Trust business in a timely and efficient manner. The Trust Board operates sub-committees made up of a smaller number of Trustees who meet outside the regular Trust meeting as necessary and who make recommendations to the Trust. Such committees form an important part of the Trust's ongoing review processes including supporting development and review of Risk Management and Health and Safety. The management/day-to-day administration of the organisation (including development and review of its operational procedures which must meet policy requirements), is the role of the manager and staff.

The Trust recognises that working with other organisations can at times achieve more than working alone.

Trustees are:

Bronwyn Blair (Chairperson)

Janet Palmer

Colleen Tiller (resigned 19 September 2017)

Katherine Shelley (Secretary)

Frederick Church

Joanna Christine Pearsall (appointed 23 May 2017)

Main Sources of Entity's Cash and Resources

CSSC's activities are funded through Government Outcome Agreements, grants from philanthropic organisations, and donations and fundraising.

Main Methods Used by Entity to Raise Funds

Donations are sought and received at the CSSC 'offices' and at CSSC-run community events and educational activities. Koha is received for second-hand goods through the CSSC op-shop.

Entity's Reliance on Volunteers and Donated Goods or Services

CSSC relies on gifts of volunteer time and expertise to complete work in many essential roles, including:

- governance (Trust Board)
- running community events, workshops and programmes
- Steering Committee membership (CSSC supported community initiatives)
- organising recycled/second-hand clothing/goods
- folding & delivering the Panui (community newsletter)
- maintaining the community library
- maintaining the CSSC site grounds
- IT support

CSSC also receives donated goods to support community events.

Entity Information

Physical Address

2311 Colville Road

Colville RD4

Coromandel 3584

Postal Address

C/o Postal Delivery Centre

cssc@colville.org.nz

Approval of Financial Report

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

The Trustees are pleased to present the approved financial report including the historical financial statements of Colville Social Service Collective Charitable Trust for year ended 31 March 2018 showing a surplus of \$34,280 after capital grants of \$21,553.

APPROVED



Bronwyn Blair

Chairperson

Date 21 August 2018



Janet Palmer

Trustee

Date 21 August 2018

Statement of Service Performance

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Outcomes from Strategic Objectives April 2017-March 2018

Objective 1: Form relationships with professionals, service providers and government organisations in order to provide services to our community

i. Relationships with other Organisations

Investigated opportunities for, developed and/or maintained formal relationships with government, service providers and other professionals in order to provide services and opportunities targeted to meet the needs of our communities (including MSD, DIA, MfE, DoC, Presbyterian Services, counsellors, WINZ)

ii. Awareness about CSSC

Continued to develop and promote awareness about the Trust, its services and initiatives, in order to build relationships that benefit our communities.

iii. Colville Water Supply Society (CWSS):

- Supported CWSS to ensure that their Water Safety Plan met DHB requirements .
- Supported CWSS to develop tools to enable straightforward and transparent systems for the long-term monitoring and management of internal systems.

iv. Services for Older Persons:

- Built relationships with service providers whose services match identified community needs &/or aspirations to both: explore opportunities for partnership where appropriate; bring their services into our communities. (e.g. Senior Net, Living Wills, Dementia Support
- Trial 'Colville Kai Boxes' (meals on wheels type service), seek feedback, and work to institute service.
- Support individuals and groups through advocacy.

Objective 2: Form relationships with professionals, service providers, government organisations, stakeholders, and others in order to further the development of The Colville Project (TCP).

- i. Continue to be a partner in TCP
- ii. Completed feasibility study
- iii. Continued to keep community informed through meetings, e-newsletters and through events and other media
- iv. Submitted to TCDC Long-Term Plan
- v. Formalised MOU with landowners regarding purchase of preferred site
- vi. Launched fundraising campaign for land purchase
- vii. Engaged key professionals and advisors to advise
- viii. Initiated development of framework for working with advisory groups
- ix. Secured further funding to support further support-staffing (Len Reynolds three year grant)

Objective 3: Engage with the community to support and grow initiatives that create interaction, networking, information sharing and/or development opportunities in our community.

i. Continued to support the development, growth and ongoing sustainability of existing groups including:

- Colville Water Supply Society (water delivery) (working under our umbrella)
- Colville Water Supply Society- Riparian care of village water source project (working under our umbrella)
- Upper Coromandel Predator Buffer Project (collaboration)
- Colville Harbour Care Project & Steering Committee (working under our umbrella)
- Colville & Beyond Steering Group (CAB) (working under our umbrella)
- CAB Trails Development Group (subgroup of CAB) (working under our umbrella)
- Colville Cooperative Society
- The Colville Project (partnership)

ii. Kiwi Can

Continued to support the Graeme Dingle Foundation's Kiwi Can programme to run in Colville School.

iii. Colville Youth Group

Continued to provide programmes targeted to support young people at risk, with a focus on resilience, positive relationships, and self-management and practical life skills

iv. CSSC Community Centre

Continued to open a community drop in centre four days per week, enabling access to a community library, community DVD library, community op-shop, a range of IT resources (including printer, scanner, and computer and internet access, data projector and screen hire), advice and information, and a cup-of-tea.

v. Justices of the Peace

Nominated and supported three local people to become engaged in the process of becoming JPs for our region, supporting local access to key services.

vi. Community Worker

Continued to provide targeted support to individuals, families and groups seeking support in a range of areas (e.g. advocacy, parenting support, family issues)

vii. Pānui

Continued to publish monthly community newsletter and distribute to households across our community.

viii. New initiatives

Supported the development, growth and sustainability of new initiatives as they arose and as organisational capacity permitted, including: Youth Sailing Academy-Colville, Pest Management operations within the Colville catchment, Show MeShorts Screening.

Objective 4: Work with community to facilitate events that create opportunities for community celebration, reflection, interaction and/or networking opportunities.

i. Waitangi Day, Children's Day & Colville Easter Festival:

Engaged community representatives as steering committee members, and worked collaboratively in the planning, organising, running and evaluation of these events.

ii. New Initiatives

Supported and/or facilitated the development of a range of new initiatives/events (including: lecture series, targeted community information workshops, community working bees)

Objective 5: Ensure a strong and effective organization.

i. Trustee Training/Development:

Engaged in and completed formal Trust Self-Evaluation, identifying key areas of strength and key areas for training and/or development.

ii. Coordinator Position

- Reviewed the scope of the Coordinator Position, and adjusted expectations and job description to fit current limitations (time and funding). Identified key areas for essential development and growth which need to be considered in terms of organisational capacity, budgeting and funding acquisition.
- New Coordinator and Community Developer appointed.

iii. Review and Document procedures:

Reviewed, adjusted and documented procedures with a focus on:

- Financial systems, Community Worker systems, Health and Safety systems, Website management, facebook page management
- Ensuring systems are easily accessible, understood by, and appropriate for all, including groups working under our umbrella.

iv. Funding Plan

Initiated development of a five-year funding plan reflecting the commitments of other agencies to projects, services and programmes that support our communities, and addressing planned projects.

v. Communications & Media

- Continued to develop, implement and review Communications Planning.
- Developed a CSSC facebook page to enhance engagement with and across our communities.

Objective 6: Support the provision of a range of education/training opportunities in our community, which target all ages of our community and enable people to study from within their home/community.

i. Continue with investigation of a targeted Education/Training Centre:

Continued with community investigation and consideration of a range of education-based opportunities (e.g. community ICT Hub, Youth Homework Centre, Online Learning opportunities, professional learning communities) and ensured meaningful linking with The Colville Project.

ii. CSSC Caravan

Continued to make the CSSC caravan available for groups and individuals wishing to use it in order to study (sound internet access) and/or utilise video conferencing facilities.

iii. Provision of training opportunities and/or access to training

- Provided a range of training opportunities within our community focused on strengthening community capacity, and responding to community needs and aspirations (including: Treaty of Waitangi, chairing a meeting, governance, collaboration, te reo Māori, various arts/crafts based workshops, strategic planning).
- Supported community members to travel to access training/development opportunities.

Objective 7: Support and enable the provision of increased employment opportunities in our community

i. Community Development Projects:

In all projects, encouraged community groups to:

- consider ways to support local employment opportunities (including self-employment & small business opportunities)
- consider and apply for funding opportunities
- plan to ensure sustainability of any positions created

ii. Provision of training opportunities and/or access to training

Provided training within our community with a specific focus on strengthening employment-based and self-employment skills (e.g. developing a business plan, website development, building a brand, writing a CV, marketing, first aid, careers, developing a social enterprise)

Description and Quantification of the Entity's Outputs

	Actual	Budget	Actual
	This Year	This Year	Last Year
Number of formalised agreements signed or under discussion with other entities in order to provide services to our communities.	14	11	9
Number of community events facilitated and/or supported, that created interaction and networking opportunities amongst our community.	18	12	12
Number of community initiatives facilitated and/or supported, that created interaction and networking opportunities amongst our community.	11	11	8
Number of training events/programmes and/or mentoring relationships undergone by Trustees and/or staff.	90	60	40
Achievement of relocation to new premises to enable better access, confidentiality and a more comfortable environment and a wider range of services.	1	1	1
Number of training opportunities provided within the community (all ages).	30	26	37
Number of initiatives aimed at increasing awareness and understanding of our communities of the upper north Coromandel peninsula.	15	12	12
Number of projects underway which include the intention of increasing employment opportunities in our communities.	8	7	7
Number of initiatives underway that target increasing awareness about our Trust locally and amongst visitors, key stakeholders and funders.	9	9	9

Additional Output Measures

Total number of visitors to our services (1 April 2017 - 31 March 2018): 4,025 individual visits
 Number of visitors to our Information and Advice services (1 April 2017 - 31 March 2018): 725 individual visits
 Total number of people attending community information workshops (1 April 2017 - 31 March 2018): 89
 Number of Youth enrolled in youth group (1 April 2017 - 31 March 2018): 29
 Number of people engaged in family support (1 April 2017 - 31 March 2018): 7

Volunteer hours: 5,235

Additional Information

We have changed our service use monitoring systems, and are being more specific in looking at how people access our services. This is reflected in the perceived drop in numbers of people accessing our information and advice services between 2017 & 2018.

Statement of Financial Performance

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

'How was it funded?' and 'What did it cost?'

	NOTES	2018	2017
Revenue			
Donations, fundraising and other similar revenue	1	107,647	67,517
Revenue from providing goods or services	1	178,279	105,831
Interest, dividends and other investment revenue	1	2,907	2,828
Other revenue	1	9,772	3,765
Total Revenue		298,605	179,942
Expenses			
Expenses related to public fundraising	2	4,853	482
Volunteer and employee related costs	2	151,975	113,276
Costs related to providing goods or service	2	94,469	53,026
Grants and donations made	2	110	-
Other expenses	2	11,917	9,555
Total Expenses		263,325	176,338
Surplus/(Deficit) for the Year		35,280	3,603

This statement has been subject to an audit, and should be read in conjunction with the attached Audit Report.

Statement of Financial Position

Colville Social Service Collective Charitable Trust As at 31 March 2018

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2018	31 MAR 2017
Assets			
Current Assets			
Bank accounts and cash	3	203,416	151,176
Debtors and prepayments	3	6,183	18,786
Total Current Assets		209,599	169,962
Non-Current Assets		28,634	15,622
Total Assets		238,233	185,584
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	9,573	10,404
Unused donations and grants with conditions	14	97,499	80,629
Other current liabilities	4	4,911	3,581
Total Current Liabilities		111,983	94,614
Total Liabilities		111,983	94,614
Total Assets less Total Liabilities (Net Assets)		126,250	90,970
Accumulated Funds			
Accumulated surpluses or (deficits)	6	126,250	90,970
Total Accumulated Funds		126,250	90,970

This statement has been subject to an audit, and should be read in conjunction with the attached Audit Report.

Statement of Cash Flows

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

'How the entity has received and used cash'

	2018	2017
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	119,833	73,038
Receipts from providing goods or services	183,250	106,039
Interest, dividends and other investment receipts	2,907	2,828
Cash receipts from other operating activities	12,359	4,262
Payments to suppliers and employees	(244,666)	(161,658)
Donations or grants paid	(110)	-
Total Cash Flows from Operating Activities	73,573	24,508
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(21,998)	(5,282)
Cash Flows from Other Investing and Financing Activities	665	1,087
Total Cash Flows from Investing and Financing Activities	(21,333)	(4,195)
Net Increase/ (Decrease) in Cash	52,240	20,313
Cash Balances		
Cash and cash equivalents at beginning of period	151,176	130,863
Cash and cash equivalents at end of period	203,416	151,176
Net change in cash for period	52,240	20,313

This statement has been subject to an audit, and should be read in conjunction with the attached Audit Report.

Statement of Accounting Policies

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Colville Social Service Collective Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and the revenue can be reliably measured. Revenue is measured at the fair value of consideration received.

The following specific recognition criteria must be met before revenue is recognised.

Donations and Grants

Donations and Grants are recognised in the Statement of Financial Performance when received unless a restriction or return condition exists. Where donations and grants have such a condition they are held as deferred income until such time as the condition is satisfied.

Donated assets are recorded at their value at the date of donation. Like many other charitable organisations the Trust often receives the benefit of people's time and service carried out free of charge. This type of donation cannot be readily quantified and hence is not recorded in the financial statements.

Contract Income

Revenue from services rendered is recognised in the financial statements in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to the length of time of the contract for the work performed. Under this method, revenue is recognised in the accounting periods in which the services are provided.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

Depreciation

Account	Method	Rate
Equipment	Diminishing Value	40-48%

Changes in Accounting Policies

There have been no changes in accounting policies during the year.

Notes to the Performance Report

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

2018 2017

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Capital Grant - Department of Conservation Community Fund (DOCCF)	6,664	-
Capital Grant - Community Environment Fund	9,727	-
Capital Grant - Sky City	2,423	-
Capital Grant - Waikato Regional Council	2,739	-
Donation Received - ANZ Staff Foundation	-	1,500
Donation Received - Coromandel Bizarre Trust	500	500
Donation Received - Tindall Foundation	2,000	2,000
Donation Received - Tindall Rural Community Event Fund	500	-
Donation Received - Trust Waikato	13,000	10,000
Donation Received - Trust Waikato Community Festival	2,000	-
Donations Received - Community Festival	6,998	-
Donations Received - Colville and Beyond	-	450
Donations Received - Panui	5	57
Donations Received - Sundry	1,874	5,549
Donations Received - Waitangi Day	165	1,200
Grant Received - COGS	5,667	5,000
Grant Received - DV Bryant Trust	-	3,000
Grant Received - Len Reynolds Trust	3,750	5,450
Grant Received - Ministry for Culture & Heritage	1,000	1,300
Grant Received - NZ Lottery Grants Board	32,310	25,750
Grant Received - Sky City	-	1,077
Grant Received - TCDC - Creative Community Scheme	2,000	-
Grant Received - TCDC - Economic Development	7,541	1,667
Grant Received - Waikato Regional Council	6,785	2,518
Scholarship - Community Waikato	-	500
Total Donations, fundraising and other similar revenue	107,647	67,517

Revenue from providing goods or services

Management Fee Received	-	250
Contract - DIA Community Development Scheme	80,004	78,474
Contract - MSD Oranga Tamariki	18,313	18,313
Contract - MSD Info & Advice	4,794	4,794
Grant Received - Community Environment Fund (CEF)	53,947	1,060
Grant Received - Len Reynolds Rural Trust	8,333	-
Grant Received - Department of Conservation Community Fund (DOCCF)	1,107	-
Income - Community Education & Activities	6,223	2,532
Recoveries - Community Environment Fund	5,558	409
Total Revenue from providing goods or services	178,279	105,831

Interest, dividends and other investment revenue

Interest Received and PIE Income	2,907	2,828
Total Interest, dividends and other investment revenue	2,907	2,828

Other revenue

Recoveries - Panui	447	597
Recoveries - Photocopier	647	562
Recoveries - Phone/Internet	333	673
Recoveries - Power Costs	522	652
Recoveries - Sundry	7,824	1,280
Total Other revenue	9,772	3,765

	2018	2017
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2. Analysis of Expenses**Expenses related to public fundraising**

Advertising	1,399	482
Community Festival Costs	3,454	-
Total Expenses related to public fundraising	4,853	482

Volunteer and employee related costs

DOCCF Contractor	510	-
EIF Contractor	5,731	-
Community Worker Contractor	704	-
Environment Contractor	1,152	-
Youth Contractor	3,195	3,045
ACC Levies	879	355
KiwiSaver Employer Contributions	3,620	2,844
Wages	56,746	54,777
CDS Wages	50,987	52,068
CEF Wages	28,450	188
Total Volunteer and employee related costs	151,975	113,276

Costs related to providing goods or services

Administration Costs - Projects	5,558	409
Bank Fees	-	40
CDS Management & Mentoring	10,445	9,930
CDS Project Cost	8,352	4,443
CDS Travel	4,455	4,984
CEF Travel	2,403	-
CEF Project Costs	13,431	-
Charities Commission Fee	44	44
Community Education & Activities	13,045	3,996
Consultant Fees	-	591
DOCCF Project Costs	2,845	-
EIF Project Costs	1,620	-
Equipment & Running	-	341
Emergency & Contingency Funds	169	222
General Expenses	1,150	677
Insurance	1,605	1,334

IT Equipment & Support	1,664	-
Light, Power, Heating	1,340	1,085
Office Expenses	323	847
Photocopier Service	1,377	789
Postage & Stationery	49	218
Provisions	62	133
Rent	10,920	11,130
Repairs and Maintenance	26	1,166
Senior Citizens	909	112
Staff Training/Welfare	5,173	5,278
Subscriptions & Licences	927	704
Telephone & Internet	2,373	1,561
Travel & Volunteer Costs	828	1,127
Venue Hire	874	-
Youth & Whanau Activities	2,500	1,869
Total Costs related to providing goods or services	94,469	53,026
Grants and donations made		
Donations Paid	110	-
Total Grants and donations made	110	-
Other expenses		
Accounting Fees	731	795
Audit Fee	2,200	2,200
Depreciation	8,986	6,560
Total Other expenses	11,917	9,555
	2018	2017

3. Analysis of Assets

Bank accounts and cash		
Kiwibank Business Edge A/c 00	4,110	4,159
Kiwibank Notice Saver Acc 03	75,830	16,361
Kiwibank Notice Saver PIE - 04	123,476	130,656
Total Bank accounts and cash	203,416	151,176
Debtors and prepayments		
Prepayments	3,139	1,421
Sundry Debtors	3,044	17,365
Total Debtors and prepayments	6,183	18,786
	2018	2017

4. Analysis of Liabilities

Creditors and accrued expenses		
GST	1,331	1,309
Sundry Creditors	8,242	9,095
Total Creditors and accrued expenses	9,573	10,404
Unused donations and grants with conditions	97,499	80,629

Other current liabilities

Accrued Liabilities	4,911	3,581
Total Other current liabilities	4,911	3,581

2018 2017

5. Property, Plant and Equipment**Plant and Equipment**

Opening Balance	15,622	17,852
Additions/(Disposals)	21,998	4,330
Less depreciation - plant and machinery owned	(8,986)	(6,560)
Total Plant and Equipment	28,634	15,622

Total Property, Plant and Equipment	28,634	15,622
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2018 2017

6. Accumulated Funds**Accumulated Funds**

Opening Balance	90,970	87,367
Accumulated surpluses or (deficits)	35,280	3,603
Total Accumulated Funds	126,250	90,970

Total Accumulated Funds	126,250	90,970
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7. Commitments

There is a commitment to lease premises at 2311 Colville Road @ \$210 a week on a month by month basis..

The Department of Conservation Community Fund have agreed to fund \$19,971 towards the Te Umangawha Hotspot project. The first installment of \$9,984 was received in February 2018.

On 27 October 2017 the Len Reynolds Trust agreed to provide CSSC with \$20,000 per year for three years to employ a community development worker to support community-led projects, in particular the development of new community facilities.

On 20 November 2017 the Trust received \$19,022 from the Waikato Regional Council Environmental Initiatives Fund. This is the first year of a two year grant towards pest management.

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance dated. (Last year - nil).

2018 2017

9. Goods or Services Provided to the Entity in Kind

Trustees regularly provide their time and skills to the oversight and operation of the Trust at no charge. Close family members of the Trustees and staff members regularly help out at community events and do odd jobs at no charge.

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10. Assets Held on Behalf of Others

There are no assets held on behalf of others.

A Kiwibank Business Performer Account with a balance of \$2007.32 as at 31 March 2017 was held on behalf of the Colville Water Supply Society (not included in these financial statements). During the 2018 financial year these funds were transferred to an ANZ account owned by the Colville Water Supply Society.

2018 2017

11. Related Party Transactions**Wages**

Community Developer Worker wages - paid to the daughter of a Trustee	27,624	25,812
CHC Coordinator Wages - paid to the daughter of a Trustee	24,094	-
Coordinator wages - paid to a Trustee	27,701	25,059
Community Worker wages - paid to a Trustee	6,457	6,281
Total Wages	85,876	57,152

Expenditure

Premises rent - paid to a Trustee & their partner	10,920	11,130
CD mentoring & consultancy fees - paid to a Trustee	4,390	4,375
Total Expenditure	15,310	15,505

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

14. Analysis of Unused Donations and Grants with Conditions:

	2018 Total Funding	2018 Months Deferred	2018 Deferred Income	2017 Deferred Income
Rural Communities	\$1,000		\$1,000	\$0
Scotland Te Kiteroa Trust	\$1,290		\$1,290	\$0
MSD - CYFS	\$18,313	3	\$4,578	\$4,578
MSD	\$4,794	3	\$1,199	\$1,199
DIA - CDS	\$80,000	5	\$33,333	\$33,333
Department of Conservation	\$9,984		\$2,213	\$0
COGS	\$6,000	4	\$2,000	\$1,667
Lotteries	\$34,620	6	\$17,310	\$15,000
Art Festival Income incl. Trust Waikato \$2,000 Resenes \$800 Other Income \$3,901	\$6,701		\$6,701	\$6,431
TCDC Creative Communities Scheme	\$2,000	1	\$0	\$400
Len Reynolds Trust	\$20,000	9	\$11,667	\$3,750
TCDC Economic Development Grant	\$8,649	2	\$1,442	\$333
Waikato Regional Council	\$19,022		\$9,498	\$0
Community Environment Fund	\$55,007	Unspent	\$5,273	\$13,940
Total Deferred Income			\$97,500	\$80,631

Depreciation Schedule

Colville Social Service Collective Charitable Trust For the year ended 31 March 2018

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Colville Harbour Care Equipment						
13 inch MacBook Pro	1,912	-	1,912	-	765	1,147
Accessories for Scrub baring	643	-	643	-	257	386
BBQ & various tools	326	-	326	-	120	207
Colville Harbour Care Tools	807	-	807	-	296	511
Colville Harbour Care Tools	930	-	930	-	372	558
Computer Software	330	-	330	-	132	198
CSSC Cat Traps	513	-	513	-	137	376
Garmin GPSMAP	434	-	434	-	159	275
Ka Mate Medium Rat Trap RT001	730	-	730	-	195	536
Ka Mate Medium Rat Trap TR001	6,664	-	6,664	-	222	6,442
Ka Mate Medium Rat Trap TR001	2,739	-	2,739	-	274	2,465
Scrub Bar x2 FS 250-Z	2,165	-	2,165	-	866	1,299
Trade Tested Garden Shed	772	-	772	-	61	711
Wheelbarrow 75l	164	-	164	-	60	104
Total Colville Harbour Care Equipment	19,129	-	19,129	-	3,915	15,214
Environmental Equipment						
CSSC Traps (Cat & Magpie)	983	472	-	-	189	283
CSSC Traps (Cat & Possum)	56	28	-	-	11	17
Goodnature Traps	610	590	-	-	236	354
Possum Master Kill Traps	672	448	-	-	179	269
Possum Master Kill Traps	848	594	-	-	237	356
Total Environmental Equipment	3,169	2,131	-	-	852	1,279
Social Services Equipment						
1985 Zephyr 450 Caravan	6,087	4,909	-	-	785	4,123
21.5 inch iMac	1,634	817	-	-	327	490
21.5 inch iMac	1,773	314	-	-	157	157
Adult Storage Unit	737	46	-	-	18	27
Apple iMac 20 Intel Computer	2,328	3	-	-	2	1
Cash Manager Software & Installation	935	-	-	-	-	-
Chair Boston Award	69	26	-	-	5	21
Chair Cosmo (2)	414	18	-	-	3	14
Child Storage Unit	1,085	70	-	-	28	42
Computer Software	962	170	-	-	85	85
Computer Software	511	-	511	-	68	443
Computer Software	445	-	445	-	59	386
Computer Software (HardshellCase, Protection Plan x2 & USB Super Drive)	828	414	-	-	166	248
Cupboard Precision	628	89	-	-	10	79
File Drawer Mobile Tawa	232	28	-	-	4	24

Depreciation Schedule

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Fryan 12 ft Aluminium Boat & Trailer & 2Stroke Motor	1,200	1,100	-	-	275	825
HP Office Jet Multifunction	533	1	-	-	-	-
Mac Laptop	2,442	134	-	-	67	67
Macbook Pro 13 inch	1,912	-	1,912	-	255	1,657
MacBook Pro 13 inch	2,206	1,103	-	-	441	662
MacBook Pro 13 inch	1,356	240	-	-	120	120
Mobile 3 Drawer Hilite II	80	36	-	-	5	31
Mobile Overlay	258	21	-	-	3	18
Photocopier Cabinet	113	18	-	-	2	16
Photocopier Taskalfa 181	3,900	176	-	-	70	105
Shelf Unit (2)	870	50	-	-	20	30
Sony VPLESS Projector & 3M Screen	1,348	154	-	-	38	115
TNF823 Paragon Kiln	1,000	958	-	-	120	839
Toshiba Photocopier	3,899	1,357	-	-	543	814
Video Conferencing Equipment 1/3 share (Donated)	3,952	154	-	-	62	93
Workstation Hilite II	118	54	-	-	8	46
Workstation Return	248	21	-	-	3	18
Workstation Return	220	19	-	-	3	16
Workstation Spec	378	31	-	-	5	27
Total Social Services Equipment	44,702	12,529	2,869	-	3,757	11,641
Youth Equipment						
Gym Mat & Beatboard	969	1	-	-	-	-
Gym Mats x 10	1,904	950	-	-	456	494
Gym Mats x 3	608	1	-	-	1	1
Horizontal Bar	831	2	-	-	1	1
Landing Mat	483	1	-	-	-	-
Octonut 1100 x 400 x 250	578	1	-	-	1	1
Practice Beam	1,000	2	-	-	1	1
Pyramid 3 Section	799	2	-	-	1	1
Roll	463	1	-	-	-	1
Tunnel	362	1	-	-	-	-
Wedges x 2	400	1	-	-	-	-
Total Youth Equipment	8,397	962	-	-	462	500
Total	75,397	15,622	21,998	-	8,986	28,634